

Enterprise and Wellbeing Scrutiny Committee

Scrutiny Project Group (Scope / Brief) on LEISURE, SPORT & CULTURE ACTIVITIES

Group Members :	Councillors Flood, Bradford, Callan, Clarke, Elliott, Miles, David Stone (NB – seek additional Members for phase on Parks and Open Spaces Strategy)
Subject to be reviewed: (the issue)	The development of key strategies for: <ul style="list-style-type: none"> • Parks and Open Spaces • Playing Pitches • Facilities Strategy, including new Queens Park Leisure Centre • Community Sport and Physical Activity.
Reason for the Review/ Terms of Reference: (why are we doing this)	<ul style="list-style-type: none"> • The strategies are required to support the Council's Local Plan, Core Strategy adopted in July 2013. • To develop and contribute to the Council's overarching Health and Wellbeing strategic portfolio.
How the review aligns with the Council's priorities and vision:	<u>Vision- Putting our Communities First</u> <u>Priority - To improve the quality of life for local people</u> <u>Aim - To encourage people to lead healthy and active lifestyles</u>
Aims and Objectives of the Review: (what do we want to achieve / what will success look like) - consider Equalities issues)	<ul style="list-style-type: none"> • Strategic plans for Chesterfield Borough based on robust needs and evidence • Sustainable value for money and quality services, future proofed for community need • Meet strategic needs identified to meet statutory Planning obligations.
Method of Review: (how the work will be undertaken)	<ul style="list-style-type: none"> • Programmed Scrutiny reporting and assessment through service lead officers mapped to individual strategy development timelines and project plans.

Research and Evidence: (information that needs to be gathered)	<ul style="list-style-type: none"> • Community and stakeholder consultation on current provision and future need. • Understanding statutory compliance involved eg Protection of Playing Fields • Needs and Evidence data for future service retention and\ or investment \ reinvestment eg Population and future swimming provision • Other Stakeholder strategies eg National Sports Governing Bodies and Health • Disability and cultural needs
Witnesses: (who to invite, information and answers needed)	<ul style="list-style-type: none"> • Lead Officers CBC • Any consultancy services commissioned • Stakeholder leads eg Sport England • Club forum officers as may be available • County Sports Partnership lead officers
Review Group Meetings and Site Visits:	To be determined as part of review method adopted for each key strategy.
Resource Requirements: (what resources will be used)	<ul style="list-style-type: none"> • Lead Officer time • Admin support and document management • Occasional transport subject to method of review adopted • Room bookings and IT support
Project Start Date:	12 July 2013
Scrutiny Project/Report Completion Date (Group to agree final report)	Interim Report on New Leisure Facilities – August 2014. Consider Draft Playing Pitch Strategy – 30.09.14. Facilities Strategy – Dec. 2014 Draft Parks and Open Spaces Strategy – Dec. 2014 Community Sport and Physical Activity Strategy – Dec. 2015
Final Scrutiny Report to Scrutiny Business Meeting on :	Interim Reports on Facilities Strategy and Draft Parks and Open Spaces Strategy – Nov. 2014. Report on Community Sport and Physical Activity Strategy – Nov. 2015

<p>Scrutiny Report to Scrutiny Committee on: <i>(allow for public notice period)</i></p>	<p>Interim Report on New Leisure Facilities to Enterprise & Wellbeing Scrutiny – 10.09.14.</p> <p>Interim Reports on Facilities Strategy and Draft Parks and Open Spaces Strategy – Dec. 2014.</p> <p>Report on Community Sport and Physical Activity Strategy – Dec. 2015</p>
<p>Cabinet Reporting Deadlines <i>(allow for WBR/Executive Member)</i></p>	<p>TBC</p>
<p>Scrutiny Report to Cabinet on: <i>(allow for Public notice period)</i></p>	<p>Interim Report on New Leisure Facilities to Cabinet – 23.09.14</p> <p>Interim Report on Playing Pitch Strategy – 4.11.14</p> <p>Interim Reports on Facilities Strategy and Parks and Open Spaces Strategy – Dec. 2014</p> <p>Report on Community Sport and Physical Activity Strategy – Dec. 2015</p>

<p>Executive Member(s) & Head(s) of Service Consulted on project brief and scope form :</p>	<p>Date : 22.09.14</p>
<p>Scrutiny Project Group agreed project brief / scope form:</p>	<p>Date : To be considered 30.09.14</p>
<p>Project brief / scope form signed off at Scrutiny Business Meeting :</p>	<p>Date : To be considered 29.09.14</p>